

The Coventry Blue Coat Church of England School & Music College

Admissions Policy 2010

General Information

The Admissions Process

The admissions process is part of the Coventry Local Authority Co-ordinated Scheme.

All admissions to Coventry Blue Coat Church of England School and Music College are under the control of the Governors who annually appoint a Committee to carry out their policy. The Governors will admit pupils up to the published admission number and in accordance with the arrangements made with the Local Authority. When considering applications, the Governors will award places using their published criteria for **Church Places** and **Open Places**.

The published admission number for September 2010 is 210

Important Notes

- a. The Governors are required to admit any child with a Statement of Special Educational Needs where the local authority has named the school. This may reduce the number of places available to other applicants.
- b. Where the last available place in either category of place (Church or Open Places) is offered to one of twins/triplets, it is the responsibility of the parent(s) to decide which applicant, if any, takes up the place.
- c. If there are applications from non-faith applicants and insufficient faith applicants then the Governors will admit such non-faith applicants up to the published admission number.
- d. Children are normally admitted at the start of the school year in which they become twelve and remain until they are of statutory school leaving age. Applications from parents of older children will also be considered if there are vacancies available. Applications for post-16 courses of study may be made by either parents or prospective students themselves. Please see the school's separate post-16 admissions policy.

Waiting List

Those children who are refused a place will automatically have their name placed on the waiting list. If places become available, the Governors will allocate the places to those who best meet the oversubscription criteria. The school will operate its own lists in conjunction with the Local Authority. The waiting list will remain in operation until the end of the Autumn Term.

Late applications

Any applications received by the closing date set by the appropriate Local Authority, and up to the date Coventry Local Authority transmits details of all applications received to Blue Coat School, will be considered as on time. Applications received after this date will be classed as 'late' and will not be dealt with until after the allocation has been completed and parents informed. Normally Blue Coat School receives more applications than there are places available. This means 'late' applications will probably be unsuccessful as all the available places will already have been allocated to those applicants who applied on time.

Mid Year Applications

Applications for places during the course of the academic year should be made via the Local Authority, which coordinates these admissions. However, as Blue Coat School has normally already allocated places up to its published admission number of 210 places for September entry, it is likely that mid-year applications will be unsuccessful.

Right of appeal

Parents who wish to appeal against the Governors' decision not to admit their child should contact the school for an appeal form. The completed form, stating the grounds for the appeal, should be returned to the Clerk to the Independent Admission Appeals Panel, whose address appears on the form. The Independent Admission Appeals Panel is appointed by Coventry Diocesan Board of Education.

It is not the policy of the Governors to consider repeat applications or appeals in the same academic year unless there has been a change of circumstances relevant to the application or appeal.

Fair Access Protocol

The Governors of Blue Coat School will discharge their obligations in line with Coventry Local Authority's Fair Access Protocol..

[Admission Criteria](#)

[Church Places \(178 places\)](#)

When considering applications the Governors will award places in this category using the following criterion:

The commitment of a parent and child to the worshipping life of a Church of England Church or another Christian Church (which is a member of the Churches Together in Britain and Ireland, the Evangelical Alliance, or is on the list of other Churches approved by the Governors – see Appendix 1).

In order to be considered under the priority faith criteria a completed Supplementary Information Form (SIF) including the support form from the minister of the place of worship will need to be included. If this is not done applicants may not be able to demonstrate that they fully meet the faith criterion and the Governors will accord them a lower priority for admission.

In the event of over subscription this procedure is followed:

[Stage 1 \(LAC of Christian faith\)](#)

The Governors will give priority to children who are in the care of a local authority or provided with accommodation by a local authority and who are of the Christian Faith. A looked after child is defined in Section 22 of the Children Act 1989.

[Stage 2 \(Siblings\)](#)

The Governors will give priority to applications from brothers and sisters where their brother or sister will still be at the school at the time of admission, provided that the faith commitment of the parent (outlined above) has been maintained since the original application for a place for that sibling in Year 11 or below. This priority applies equally to step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same address.

[Stage 3 \(Christian commitment of parent and child\)](#)

The Governors will then take into account the level of commitment by a parent and the child to the worshipping life of a Church of England Church or another Christian Church (which is a member of the Churches Together in Britain and Ireland, the Evangelical Alliance, or is on the list of other Churches approved by the Governors – see Appendix 1). They will allocate a point score to each application and will award places to those with the highest point score.

They will award application points on the basis of the child's attendance at Worship, Sunday School or Religious Instruction and will award points as follows:

Weekly	4
Regularly	3
Monthly	2
Rarely	1
Never	0

The Governors will also award points for the attendance of a parent at church worship as follows:

Weekly	4
Regularly	3
Monthly	2
Rarely	1
Never	0

In addition denomination points will be added as follows:

Church of England	3
Other Christian churches other than Catholic	2
Catholic	1

{In awarding these points Blue Coat Governors have taken into account the significant number of places at Catholic Secondary Schools in the City.}

In awarding points and considering each application, the Governors will take into account the confirmation of attendance supplied on the application form and in the supporting reference.

NB: The definition of the terms describing the level of attendance is to be found in *Appendix 2*.

Stage 4 (Prioritising applications with identical scores)

- 1) In the event of a number of applications having identical scores, the Governors will give priority to those with the highest score for:
 - (i) attendance of parent
 - (ii) attendance of childin that order.

- 2) **Distance criteria** - If at any stage there are still applications which are equally strong, the Governors will prioritise applications by reference to distance. A straight-line measurement will be made from the child's home address to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where an applicant lives with separated parents for different or exactly equal amounts of time during the school week, it will be the responsibility of the parents to nominate which address will be used for school admission purposes.

[Admission Criteria](#)

[Open Places \(32 places\).](#)

When considering applications the Governors will award places in this category using the following criterion:

Those of a faith other than Christian who can demonstrate a strong commitment to their faith, or those of no faith, who wish to be educated at a Christian school, and who are willing to play a full part in the life of the school.

In order to be considered under the priority faith criteria a completed Supplementary Information Form (SIF) including the support form from the President or Secretary of the place of worship will need to be included. If this is not done applicants may not be able to demonstrate that they fully meet the faith criterion and the Governors will accord them a lower priority for admission.

In the event of over subscription:

[Stage 1 \(LAC\)](#)

The Governors will give priority to children who are in the care of a local authority or provided with accommodation by a local authority. A looked after child is defined in Section 22 of the Children Act 1989.

[Stage 2 \(Siblings\)](#)

The Governors will give priority to applications from brothers and sisters where their brother or sister will still be at the school at the time of admission, provided that the faith commitment of the parent (outlined above) has been maintained since the original application for a place for that sibling in Year 11 or below. This priority applies equally to step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same address.

[Stage 3 \(Faith commitment of parent and child\)](#)

The Governors will then take into account the level of commitment by a parent and the child to the life of their faith community. They will allocate a point score to each application and will award places to those with the highest point score as follows:

They will award points on the basis of the child's participation in Worship or Religious Instruction and will award points as follows:

Weekly	4
Regularly	3
Monthly	2
Rarely	1
Never	0

The Governors will also award points for the participation of a parent in worship as follows:

Weekly	4
Regularly	3
Monthly	2
Rarely	1
Never	0

In awarding points and considering each application, the Governors will take into account the confirmation of attendance supplied on the application form and in the supporting reference.

NB: The definition of the terms describing the level of attendance is to be found in *Appendix 2*.

Stage 4 (Prioritising applications with identical scores)

- 1) In the event of a number of applications having identical scores, the Governors will give priority to those with the highest score for:
 - (i) attendance of parent
 - (ii) attendance of childin that order.

- 2) **Distance criteria** - If at any stage there are still applications which are equally strong, the Governors will prioritise applications by reference to distance. A straight-line measurement will be made from the child's home address to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where an applicant lives with separated parents for different or exactly equal amounts of time during the school week, it will be the responsibility of the parents to nominate which address will be used for school admission purposes.

Appendix I

The following Churches are considered by the Governors to come within the category of “another Christian Church”, churches who are members of Churches Together in Britain and Ireland. These include:

Greek Orthodox Church	Russian Orthodox Church
Serbian Orthodox Church	Baptist Union of Great Britain
Roman Catholic Church in England and Wales	Seventh Day Adventist Church
Congregational Federation	Wesleyan Holiness Church
New Testament Assembly	Joint Council of Afro-Caribbean Churches
Moravian Church	Religious Society of Friends (Quakers)
Salvation Army UK Territory	Church of Scotland
Cherubim & Seraphim Council of Churches	United Reformed Church
Council of African and Afro-Caribbean Churches	Methodist Church
International Ministerial Council of Great Britain	

The Governors are also happy to accept applications for Church Places from members of the following local Churches:

Abundant Faith Centre	Immanuel Church, Greens Road
Apostolic Faith Mission	International Ministries for the Living Word
Assemblies of God	Jesus Fellowship
Bell Green Life Centre	Jireh Baptist Church
(New Testament Church of God)	Jubilee Church
Bell Green New Life Church	King's Chapel Apostolic Church
Berachah Faith Ministries	King's Church
Bethel Evangelical Church	Kingshurst Evangelical Church
Bethesda Chapel	Lawrence Saunders Road Baptist Church
Bilton Evangelical Church	Lee Church, Lapworth
Canley Evangelical Church	Living Rock Church
Christ Embassy	Lower Ford Street Baptist Church
Christian Life Ministries	Manor Court Baptist Church, Nuneaton
Church of God Prophecy	Miracle Life Gospel Church
Church Street Gospel Hall	Mount Zion Pentecostal
Coundon Fellowship	Need of our Nation Christian Fellowship
Coventry Asian Fellowship	New Horizons
Coventry Chinese Church	New Life Christian Fellowship
Coventry Christian Fellowship	Nuneaton Christian Fellowship
Durbar Avenue Evangelical Church	Queen's Road Baptist Church
El Shaddai International Centre	Restoration Christian Ministries
Elim Pentecostal Church	Saltisford Evangelical Church
Faith International Ministry	Seventh Day Adventists
Father's Heart Chapel	Solihull Christian Renewal Centre
Good Shepherd Lutheran Church	Streams of Life
Hebron Christian Centre	Vineyard Christian Fellowship
Hillfields Christian Fellowship	Word of Life Willenhall Free Church
Hillfields Evangelical Church	
House of Empowerment	

If the Church you attend is not listed above please supply the Admissions Secretary at the school with a copy of your Church's confession of faith. This will be passed to the Diocese of Coventry who will decide whether you Church should be added to the list of those eligible. The Admissions Secretary will then confirm whether you should apply for a Church Place or an Open Place.

[Appendix 2](#)

Weekly	Weekly means an attendance for public acts of worship, religious instruction or Sunday School in excess of 45 weeks during the year.
Regularly	Regularly means an attendance for public acts of worship, religious instruction or Sunday School in excess of 10 but less than 45 weeks during the year.
Monthly	Monthly means an attendance for public acts of worship, religious instruction or Sunday School once per calendar month and, in any event, in excess of 10 times during the year.
Rarely	Rarely means an attendance for public acts of worship, religious instruction or Sunday School less than 10 times during the year.
Never	Never means no attendance for public acts of worship, religious instruction or Sunday School – i.e. no faith