

The Coventry Blue Coat Church of England School & Music College

Supplementary Information Form - September 2010

OPEN PLACE

This form to be completed by the Parents

(Block Capital Letters please)

1. Child's Surname: _____
First Name(s): _____
Date of Birth: _____
Male/Female: _____
Home Address: _____
Post Code: _____
Present School: _____
Religion: _____
2. Please give names and dates of birth of brothers or sisters at Blue Coat School at the time of admission.
- | | |
|---------------------|---------------------|
| 1) Name _____ | 2) Name _____ |
| Date of Birth _____ | Date of Birth _____ |
| Form _____ | Form _____ |
| Relationship _____ | Relationship _____ |
3. The name of the religious organisation to which your family belongs and/or the address of the place of worship which your family normally attends
- _____
- _____
4. Name of the President / Secretary at your place of worship / of your religious organisation
- (Please print) _____
- Address _____
- _____
- Post Code _____ Tel No. _____

5. Name and address of previous Minister / place or worship (if less than one year at current place of worship).

6. How would you describe your commitment to your worshipping community?
(Please tick the appropriate boxes)

	Child	Parent who most regularly participates
a) Weekly	<input type="checkbox"/>	<input type="checkbox"/>
b) Regularly	<input type="checkbox"/>	<input type="checkbox"/>
c) Monthly	<input type="checkbox"/>	<input type="checkbox"/>
d) Rarely	<input type="checkbox"/>	<input type="checkbox"/>
e) Never	<input type="checkbox"/>	<input type="checkbox"/>

Weekly Weekly means an attendance for public acts of worship, religious instruction or Sunday School in excess of 45 weeks during the year.

Regularly Regularly means an attendance for public acts of worship, religious instruction or Sunday School in excess of 10 but less than 45 weeks during the year.

Monthly Monthly means an attendance for public acts of worship, religious instruction or Sunday School once per calendar month and, in any event, in excess of 10 times during the year.

Rarely Rarely means an attendance for public acts of worship, religious instruction or Sunday School less than 10 times during the year.

Never Never means no attendance for public acts of worship, religious instruction or Sunday School – i.e. no faith

For how long has this applied? _____

7. If the child already has a brother or sister at Blue Coat Church of England School please indicate if there has been any change in parental involvement in and commitment to the life of the worshipping community since the admission of the older brother or sister.

DECLARATION

The information given on this application form is true and I understand that any place offered will be withdrawn if the information given is found to be false. The Local Authority / Governors will check the information you have provided to prevent and detect fraud.

Please print in full
BLOCK CAPITALS

Title: _____
(Insert as appropriate)

Signed: _____ **(Parent / Legal Guardian)**

Date: _____

Title: _____
(Insert as appropriate)

Signed: _____ **(Parent / Legal Guardian)**

Date: _____

Contact telephone numbers:

Home: _____

Mobile: _____

SUPPORT FORM

PLEASE ASK THE PRESIDENT / SECRETARY AT YOUR PLACE OF WORSHIP TO COMPLETE THE ATTACHED FORM.

Please read this letter before completing the Support Form

Dear Official,

Each year the Governors are usually faced with receiving more applications than we have places available at Blue Coat. This means we depend very heavily on the Supplementary Information Forms we receive from parents and on the support form. I would want to assure you that the Governors responsible for dealing with admissions give very serious consideration indeed to the form received from the Official of the Faith Community and rely on the information that the Official gives them. I would therefore encourage you to give the Governors as much information as you can to support the application.

If you are in any doubt about how to complete the form please contact Chris Wilson, Head Teacher's PA, at Blue Coat School in the first instance.

Blue Coat greatly values its links with local Faith Communities and is concerned to have the best possible links with them. If you have any particular concern or questions about the admissions process, I hope that you will not hesitate to contact the Reverend Canon Tim Pullen, either through the school or on 07974 007665.

Officials should be aware that if the application is refused and goes to appeal, the parents have a right in law to see the Official's reference. If you have a concern about this please do not hesitate to contact me.

Please do not complete a support form for one of your own children but arrange for an appropriate colleague to complete the form.

Please return the completed Support Form to Coventry City Council, Children, Learning and Young People's Directorate, Admissions Team, New Council Offices, Earl Street, Coventry CV1 5RS by 31st October 2009

Yours sincerely,



The Revd Canon Tim Pullen,
Chair of Governors

[Admission Criteria](#)

[Admission Criteria](#)

[Open Places \(32 places\).](#)

When considering applications the Governors will award places in this category using the following criterion:

Those of faiths other than Christian who can demonstrate a strong commitment to their faith, or those of no faith, who wish to be educated at a Christian school, and who are willing to play a full part in the life of the school.

In order to be considered under the priority faith criteria a completed Supplementary Information Form (SIF) including the support form from the President or Secretary of the place of worship will need to be included. If this is not done applicants may not be able to demonstrate that they fully meet the faith criterion and the Governors will accord them a lower priority for admission.

In the event of over subscription this procedure is followed:

[Stage 1 \(LAC\)](#)

The Governors will give priority to children who are in the care of a local authority or provided with accommodation by a local authority. A looked after child is defined in Section 22 of the Children Act 1989.

[Stage 2 \(Siblings\)](#)

The Governors will give priority to applications from brothers and sisters where their brother or sister will still be at the school at the time of admission, provided that the faith commitment of the parent (outlined above) has been maintained since the original application for a place for that sibling in Year 11 or below. This priority applies equally to step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same address.

[Stage 3 \(Faith commitment of parent and child\)](#)

The Governors will then take into account the level of commitment by a parent and the child to the life of their faith community. They will allocate a point score to each application and will award places to those with the highest point score as follows:

They will award points on the basis of the child's participation in Worship or Religious Instruction and will award points as follows:

Weekly	4
Regularly	3
Monthly	2
Rarely	1
Never	0

The Governors will also award points for the participation of a parent in worship as follows:

Weekly	4
Regularly	3
Monthly	2
Rarely	1
Never	0

In awarding points and considering each application, the Governors will take into account the confirmation of attendance supplied on the application form and in the supporting reference.

Stage 4 (Prioritising applications with identical scores)

- 1) In the event of a number of applications having identical scores, the Governors will give priority to those with the highest score for:
 - (i) attendance of parent
 - (ii) attendance of childin that order.

- 2) **Distance criteria** - If at any stage there are still applications which are equally strong, the Governors will prioritise applications by reference to distance. A straight-line measurement will be made from the child's home address to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where an applicant lives with separated parents for different or exactly equal amounts of time during the school week, it will be the responsibility of the parents to nominate which address will be used for school admission purposes.

The Coventry Blue Coat Church of England School & Music College

Support Form - September 2010

OPEN PLACE

This form to be completed by an Official at your place of worship or in your religious organisation.

Name of Child _____

Name of Referee _____ Religion _____

Place of Worship/Name of Organisation _____

Position held _____ Tel No. _____

Address _____

_____ Post Code _____

1a) How long has this child been known to your organisation or place of worship?

1b) How long have the parents / guardians been known to your organisation or place of worship?

2. How would you describe the child's commitment to his / her worshipping community?
(Please tick the appropriate boxes)

	Child	Parent / Guardian who most regularly participates
a) Weekly	<input type="checkbox"/>	<input type="checkbox"/>
b) Regularly	<input type="checkbox"/>	<input type="checkbox"/>
c) Monthly	<input type="checkbox"/>	<input type="checkbox"/>
d) Rarely	<input type="checkbox"/>	<input type="checkbox"/>
e) Never	<input type="checkbox"/>	<input type="checkbox"/>

- Weekly** Weekly means an attendance for public acts of worship, religious instruction or Sunday School in excess of 45 weeks during the year.
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- Rarely** Rarely means an attendance for public acts of worship, religious instruction or Sunday School less than 10 times during the year.
- Never** Never means no attendance for public acts of worship, religious instruction or Sunday School – i.e. no faith

For how long has this applied? _____

(If parents have been attending for less than 1 year please indicate reason for this)

3. If the child already has a brother or sister at Blue Coat Church of England School please indicate if there has been any change in parental involvement in church life and worship since the admission of the older brother or sister.

Signed _____ Date _____

Address _____

_____ Post Code _____

Important: Please be sure to apply the official stamp in the box at the bottom of this page before returning this form to:-

Coventry City Council, Children, Learning and Young People's Directorate, Admissions Team, New Council Offices, Earl Street, Coventry CV1 5RS